

EXPERIENCE VERIFICATION FORM

Form V-2

Experience Verification forms must be sent to your PLS supervisors or associates (**must have been licensed prior to the time being verified**) for all surveying engagements listed on your application under question 18 that can be verified. You must collect the form in a sealed, signed across the back flap envelope and submit with your application.

TO BE COMPLETED BY APPLICANT:

Applicant's Name: _____

Name of PLS Endorser _____ PLS Supervisor PLS Associate

Land Surveying experience to be verified for Engagement Number _____ where employed as a

_____ Full Time Part Time Hours per week _____
(title of position)

with the firm of _____

Dates of PLS supervision/association from _____ to _____ Total Months _____

Duties & Responsibilities Performed _____ (continue on attached sheet if needed)

TO BE COMPLETED BY ENDORSER: (You must have been licensed prior to the time being verified)

Do you concur with the above applicant's: title of position, duties and responsibilities performed? Yes No

My contacts with the applicant were during the period of time from _____ to _____

where I was employed with the firm of _____

As the applicant's PLS supervisor As a PLS associate employed in the same firm & location in surveying work

If neither of the above were the case, state basis of contact _____

Please provide comments and the amount of time (months) the applicant spent gaining experience in each of these areas:

Office work _____

Field work _____

Research _____

(continue on attached sheet if needed)

Comments on applicant's ability, character, professional attitude and responsibility in work performed: _____

Based on the definition of the practice of land surveying, do you recommend the applicant for PLS licensure? Yes No

Print Name _____

State of PLS License _____ License Number _____ Date PLS License received _____

Present Position _____ Firm _____

Address _____ Day-time telephone number (_____) _____

Signature _____ Date _____

Information should correspond with Experience Record



Alabama Board of Licensure for Professional Engineers and Land Surveyors

Instructions to Endorser

The applicant named on the attached experience verification form is applying with the Alabama Board of Licensure for Professional Engineers and Land Surveyors for licensure to practice **professional land surveying** in the State of Alabama. The Board is required by law to ascertain that the applicant has met the experience requirement sections of the Licensure Law. Statements by responsible persons with actual personal knowledge of the applicant's character and qualifications will be filed with the Board for consideration as evidence.

The Board desires to emphasize that evidence submitted on this form should not be perfunctory nor made for the mere purpose of aiding the applicant to be licensed. On the contrary, the execution of this statement by any person will be accepted by the Board as a deliberate act made with full knowledge of the responsibility toward the public interest involved. It should be borne in mind that the applicant is not being considered for membership in an organization but for licensure as a land surveyor, qualified to practice in Alabama. If you object to the applicant being licensed, you should be willing to give testimony to support denial of licensure by the board.

The applicant is required to have at least the minimum required experience verified by licensed Professional Land Surveyors or by a graduate land surveyor the Board can determine is substantially equivalent. All endorsers should know the applicant personally, should have supervised and reviewed the applicant's land surveying work and should be able to issue judgments concerning the applicant's experience, ability, character and reputation. Since you are the applicant's land surveying supervisor or land surveying associate for the engagement period shown on the experience verification form, you have been selected by the applicant to verify the experience. If your license is not current but was at the time, please make note on the form. If you are not a PLS but a graduate land surveyor, you would also need to complete a background information form which the applicant should also provide. If you have any questions concerning the form, contact the Board Office at (334) 242-5568.

Please return the completed experience verification form and background information form (if applicable) in the enclosed envelope, seal it, place your signature across the seal and forward to the applicant. The applicant must then forward their application with all sealed experience verification forms to the Alabama Board.

Authorization and Release

The Board maintains in the applicants file the following Authorization and Release signed by the applicant. "I authorize any individual, company or institution with whom I have been associated to furnish the Alabama State Board of Licensure for Professional Engineers and Land Surveyors with any information concerning my qualification for professional licensure in Alabama which they have on record or otherwise, and do hereby release the individual, company or institution and all individuals connected therewith from all liability for any damage whatsoever incurred by me as a result of their furnishing such information."

Instructions to Applicant

Complete the top section of the form. Send an envelope to your endorser for them to return the experience verification form to you. **DO NOT OPEN** the sealed envelope. You are to collect the experience verification forms in the sealed envelopes and submit along with your application.