

**State of Alabama
Board of Licensure for
Professional Engineers and Land Surveyors**

**Application
for
Certification as Engineer Intern**

Board Use Only

Date Rec'd _____ Entry No. _____
Exam Date _____ Grade _____
Education _____
Date of Grad _____ Degree _____
Experience Under PE _____
Filing as _____
Accepted as _____

Important – The application **must be typed** and all questions must be answered. This application and any information pertaining to this application must be received in the Board Office prior to the filing deadline for Board review. Any information not received will be deferred for the next Board Meeting. If this application is 6 months or older, check with our office before using.

Section 1.

1. Full Legal Name _____ Mr _____ Ms _____

2. Addresses - furnish both addresses and indicate preferred mailing address with an "X" in the appropriate box

Residence Address _____ (____) _____
Street City State Zip Telephone No.

Firm Name _____

Firm Address _____ (____) _____
Street City State Zip Telephone No.

3. Date of Birth ____/____/____ Social Security No. _____ - _____ - _____

4. Furnish the date you passed the FE Exam _____

5. Indicate in one of the blocks below the statement which identifies how you are applying for Engineer Intern certification:

I am a graduate from a four year engineering curriculum which has not been accredited by EAC/ABET but has been accredited by a regionally accredited commission.

I am a graduate from a four year engineering curriculum from a foreign university.

I am a graduate from a four year engineering technology curriculum accredited by TAC/ABET **and** I also have an EAC/ABET MS engineering degree

I am a graduate from a four year related science curriculum from a school which has been accredited by a regionally accredited commission **and** I also have an EAC/ABET MS engineering degree

**Section 2. Undergraduate/Graduate Record - List all colleges or universities in the order you attended
- Transcripts are required of all applicants**

University and Location	No. of Years Attended	Entrance Date	Leaving Date	Degree & Curriculum Obtained	Board Use Only

You must contact the University and have your transcripts showing your engineering, engineering technology or related science degree sent directly to the Board Office from the University - we do not have a form for this request. **We do not accept email or escrip transcripts.**

If your BS degree is from a foreign country, you are required to contact NCEES at (864) 654-6824 to have your transcript evaluated.

Section 3. Experience Record (Read Instructions Carefully Before Completing This Section)

Engagement Number	Date From (mo & yr) To (mo & yr)	<p><u>All time since high school or age 18 (whichever is later) must be accounted for, including military time, illness, unemployment, etc.</u> List engagements in chronological order, earliest engagement as No. 1. For each engagement, list experience in the following format: (1) Title of Position (2) Name of Firm and City and State where employed (3) Description of experience (one line is not sufficient) detailing, in first person, the work you personally performed in design, study, review, testing or other tasks which required your engineering skills. This work should be progressive. Do not list projects. If an engagement was part time work, indicate part time and the number of hours you worked per week. If you use additional pages, please number accordingly. Experience cannot be anticipated. You must have the required experience when the application is submitted. You must send a verification (V-3) form to your PE supervisor or associate for each engineering engagement listed below that can be verified.</p>	Non Engineering Experience	Engineering Experience
			List Number of Months	List Number of Months
(Total Engineering Time may not exceed Total Calendar Time)			Total Months	

Name _____

Section 3. Continuation of Experience Record Name _____

Engagement Number	Date From (mo & yr) To (mo & yr)	For each engagement, list experience in the following format: (1) Title of Position (2) Name of Firm and City and State where employed (3) Description of experience (one line is not sufficient) detailing, in first person, the work you personally performed in design, study, review, testing or other tasks which required your engineering skills. This work should be progressive. Do not list projects.	Non Engineering Experience List Number of Months	Engineering Experience List Number of Months
(Total Engineering Time may not exceed Total Calendar Time) Total Months				

Section 4. Verification of Engineering Experience - A Verification (V-3) form must be sent to those listed below

List only your engineering engagements from Section 3 (experience record) that can be verified by a PE and send a verification (V-3) form to each person listed below. **Engagement Number and Company name of Employer should correspond with Experience Record.** If engagement cannot be verified, do not list in this section but explain below. Your PE supervisor or associate must have been licensed prior to the time being verified.

Engagement Number	Company Name of Employer	Name of PE Endorser	PE Supervisor	PE Associate	Endorser's State of PE Licensure	Your Months Engineering Experience	
_____	_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	_____	
_____	_____	_____	_____	_____	_____	_____	

(duplicate this section if necessary and attach) Total Engineering Experience Verified

Explanation for Verification of Experience - **(Why experience cannot be verified)** List engagement number and explanation

NOTE TO APPLICANT: You are to send the experience verification forms to the individuals listed under Section 4 along with an envelope for them to return the forms to you. The envelopes should be sealed shut and signed across the back flap. DO NOT OPEN the sealed envelope. You are to collect the sealed envelopes and submit along with your application.

Section 5.

AFFIDAVIT

State of _____

County of _____

_____, being first duly sworn, deposes and says: I, the
(Applicant's Name)

applicant named in this supplement to my Engineer Intern application, have read the contents hereof, and to the best of my knowledge and belief the statements contained in this application are true in substance and effect and are made in good faith and I hereby subscribe to and agree to conform with the Rules of Professional Conduct, Rule 330-X-14 of the Administrative Code, and I hereby authorize any individual, company, or institution with whom I have been associated to furnish the Alabama State Board of Licensure for Professional Engineers and Land Surveyors with any information concerning my qualifications for certification as engineer intern in Alabama which they have on record or otherwise, and do hereby release the individual, company or institution and all individuals connected therewith from all liability for any damage whatsoever incurred by me as a result of their furnishing such information. In accordance with Administrative Code Section 330-X-3-.01(5) withholding information, misrepresentation, or untrue statements will be cause for denial of application. The Code of Alabama 1975, Section 34-11-11(a)(1) states that the Board shall have the power to take disciplinary action against any licensee, engineer intern, land surveyor intern or firm for the practice of fraud or deceit in obtaining a certificate. The Alabama Child Support Reform Act of 1997 requires you to provide your social security number for the purpose of administering the State child support program.

Subscribed and sworn to before me this

_____ day of _____, _____

(Signature of Applicant)

My Commission expires _____

(Signature of Notary Public)

(SEAL)